

**Steuben County IDA
Governance Committee Meeting
June 22, 2023
Minutes**

Present: Chris Sharkey, Chair
Michelle Caulfield, Member
Mike Davidson, Member
Mark Alger, Ex-Officio
James Johnson, Executive Director
Jill Staats, IDA Staff

Sharkey called the meeting to order at 11:39 am. Upon a motion by Caulfield and a second by Davidson, the minutes from the April 27, 2023 meeting were approved.

Johnson presented an update to the Sexual Harassment Policy which was prompted by changes made at the state level to broaden the definition of sexual harassment and who is covered. Johnson highlighted major changes to the policy and noted that marked-up versions were included in the Board packet. Staff consulted with Harris Beach regarding the changes and were advised to use the state's updated language; the final version was also reviewed and approved by the IDA attorney.

Sharkey noted that the page numbers were off because of the additional information added, and Johnson advised they would be updated.

Davidson made a motion to recommend to the Board that it accept the changes to the Sexual Harassment Policy as presented. Caulfield seconded the motion, which passed unanimously.

Caulfield made a motion to adjourn the meeting, which was seconded by Davidson. Sharkey adjourned the meeting at 11:45 am.