

Steuben County Industrial Development Agency
7234 Route 54N, P.O. Box 393, Bath, NY 14810
Minutes of the Regular Meeting January 27, 2022

- I. CALL TO ORDER:** The Regular Meeting of the Steuben County Industrial Development Agency (SCIDA) was called to order at 12:06 pm, by Chairman Mark Alger. Chairman Alger confirmed that there was a quorum present.

Present:	Mark Alger	Chairman (via Zoom)
	Scott VanEtten	Vice Chair
	Dean Strobel	Secretary
	Mike Davidson	Member
	Christine Sharkey	Member (via Zoom)
	Michelle Caulfield	Member
Absent:	Tony Russo	Treasurer
Staff:	James Johnson	Executive Director
	Jill Staats	IDA Staff
	Stacy Housworth	IDA Staff
	Russ Gaenzle	SCIDA Counsel (via Zoom)

- II. Oath of Office Board Members:** Susan Cranmer, Deputy Clerk for Steuben County, gave the following members their Oath of Office:

Dean Strobel, Secretary
Scott VanEtten, Vice Chair
Michelle Caulfield, Member

- III. EFPR Annual Audit Presentation:** Kristie Beach from EFPR presented the 2021 fiscal audit plan as presented in the board materials and discussed high risk areas that the audit will focus on, including internal control of accounting procedures.

- IV. SECRETARY'S REPORT:** A motion to approve the December 20, 2021 Special Meeting Minutes of the Steuben County Industrial Development Agency was made by Scott VanEtten, seconded by Chris Sharkey. All in favor. Approved.

V. TREASURER'S REPORT:

a) December 2021 Financial Statements:

The December 2021 financial reports were reported to the board. A motion to approve the financial statements as presented was made by Mike Davidson, seconded by Scott VanEtten. All in favor. Approved.

VI. NEW BUSINESS

a) Appointment of Committees

A motion to approve the committee list as presented in the board materials was made by Scott VanEtten and seconded by Dean Strobel. All in favor. Approved.

VII. OLD BUSINESS

a) RT 54 Turning Lane Ratification of Hunt Contract

A motion to approve the Hunt contract for construction management and inspection services as presented in the board materials was made by Mike Davidson and seconded by Dean Strobel. All in favor. Approved.

b) BLW Letter PILOT Schedule

BLW requested to extend the current PILOT schedule since their expansion project is not yet completed as anticipated. A motion to approve BLW to continue paying the current PILOT schedule one more year and extend the PILOT for the new development one additional year as presented was made by Scott VanEtten and seconded by Dean Strobel. All in favor. Approved.

VIII. Other Business:

a) LP Building Project: Executive Director Johnson stated that LP is moving forward quickly with awarding some contracts for subcontractor work. LP anticipates completing SEQRA and site plan review efforts by early June and start construction in July or August with the expectation to have the building completed by Q2 of 2023

b) Wind Projects: Executive Director Johnson stated that Barron Winds is under construction, 8-Point Wind is set to close on the sales tax portion of the benefit package and Canisteo Wind will begin in the Fall.

c) NYSEG Petition to PSC: Deputy Director Staats updated Board members on the state's power grid study, which indicates there are severe bottlenecks in the Hornell area that are impacting capacity throughout the county. She and Johnson have met with NYSEG reps several times to learn more about the challenges and how/when they are going to be addressed.

d) The board viewed the new IDA website and the new welding focused manufacturing day video. Executive Director Johnson thanked Deputy Director Staats for her hard work in completing both of these projects.

IX. ADJOURNMENT

With no further business to discuss, a motion was made by Scott VanEtten to adjourn the meeting at 1:04 pm, seconded by Dean Strobel. All in favor. Approved.

Respectfully submitted,

Dean Strobel
Secretary