

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.steubencountyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: EFP Rotenberg</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/22/2015</p> <p>End Date: 03/31/2015</p> <p>Amount: \$8,200</p> <p>Amount Expended for Fiscal Year: \$8,200</p> <p>Fair market value: \$8,200</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 280 Kenneth Drive, Suite 100</p> <p>Address Line2:</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14623</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Annual Audit</p>	<p>2. Vendor Name: Fagan Engineers & Lan Surveyors PC</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 05/20/2014</p> <p>End Date: 12/17/2014</p> <p>Amount: \$5,000</p> <p>Amount Expended for Fiscal Year: \$7,610</p> <p>Fair market value: \$5,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 113 East Chemung Place</p> <p>Address Line2:</p> <p>City: ELMIRA</p> <p>State: NY</p> <p>Postal Code: 14904</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Engineering Services for tank removal at Agency owned facility</p>
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Procurement Transactions Listing:

3. Vendor Name: Ingalls Planning & Design

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 10/01/2014
End Date: 10/01/2015
Amount: \$90,000
Amount Expended for Fiscal Year: \$5,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: Box Factory
Address Line2: 6 N Main Street, Suite 200G
City: FAIRPORT
State: NY
Postal Code: 14450
Plus 4:
Province Region:
Country: USA

Procurement Description: The development of a waterfront revitalization plan for the Town of Urbana and Village of Hammondsport

4. Vendor Name: James P. Sherron

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 08/01/2011
End Date: 07/31/2014
Amount: \$33,333
Amount Expended for Fiscal Year: \$33,333
Fair market value: \$33,333
Explain why the fair market value is less than the amount:

Address Line1: PO Box 393
Address Line2: 7234 State Route 54
City: BATH
State: NY
Postal Code: 14810
Plus 4:
Province Region:
Country: USA

Procurement Description: Consulting

Procurement Transactions Listing:

5. Vendor Name: Three Rivers Development Corporation

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$24,000
Amount Expended for Fiscal Year: \$24,000
Fair market value: \$24,000

Explain why the fair market value is less than the amount:

Address Line1: 114 Pine Street, Suite 201
Address Line2:
City: CORNING
State: NY
Postal Code: 14830
Plus 4:
Province Region:
Country: USA

Procurement Description: To support efforts to develop Energy Institute for Steuben County

6. Vendor Name: Welch & Zink

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$9,000
Amount Expended for Fiscal Year: \$9,000
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5 E. Market Street, Suite 201
Address Line2:
City: CORNING
State: NY
Postal Code: 14830
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

Procurement Report for Steuben County Industrial Development Agency

Run Date: 03/27/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: