

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.steubencountyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Barton & Loguidice, P.C.

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 07/30/2013
End Date: 08/16/2013
Amount: \$5,000
Amount Expended for Fiscal Year: \$5,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 290 Elmwood Davis Road
Address Line2: PO Box 3107
City: SYRACUSE
State: NY
Postal Code: 13220
Plus 4: 3107
Province Region:
Country: USA

Procurement Description: Consulting Services for preparation of TEP Application

2. Vendor Name: EPF Rotenberg

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 12/07/2013
End Date: 03/31/2014
Amount: \$8,000
Amount Expended for Fiscal Year: \$8,000
Fair market value: \$8,000
Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive, Suite 100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: Annual Audit

Procurement Transactions Listing:

<p>3. Vendor Name: James P. Sherron</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 08/01/2011 End Date: 07/31/2014 Amount: \$50,000 Amount Expended for Fiscal Year: \$50,000 Fair market value: \$50,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 393 Address Line2: 7234 State Route 54 City: BATH State: NY Postal Code: 14810 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Consulting</p>	<p>4. Vendor Name: Three Rivers Development Corporation</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 01/02/2013 End Date: 12/31/2013 Amount: \$24,000 Amount Expended for Fiscal Year: \$24,000 Fair market value: \$24,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 114 Pine Street, Suite 201 Address Line2: City: CORNING State: NY Postal Code: 14830 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: To support efforts to develop energy institute for Steuben County</p>
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Procurement Transactions Listing:

5. Vendor Name: Welch & Zink

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2013
End Date:
Amount: \$7,500
Amount Expended for Fiscal Year: \$7,500
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5 East Market Street, Suite 401
Address Line2:
City: CORNING
State: NY
Postal Code: 14830
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal Services

Procurement Report for Steuben County Industrial Development Agency

Run Date: 03/27/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: