

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.steubencountyida.com">www.steubencountyida.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bergmann Associates

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 09/12/2012  
End Date: 12/31/2012  
Amount: \$20,000  
Amount Expended for Fiscal Year: \$158,527  
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 10B Madison Avenue Extension  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12203  
Plus 4: 7314  
Province Region:  
Country: USA

Procurement Description: Consulting services for Environmental Review

2. Vendor Name: EFP Rotenberg LLP

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/12/2012  
End Date: 03/31/2012  
Amount: \$8,000  
Amount Expended for Fiscal Year: \$8,000  
Fair market value: \$8,000

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive, Suite 100  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Annual Audit

Procurement Transactions Listing:

3. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2012  
End Date: 12/31/2012  
Amount: \$26,530  
Amount Expended for Fiscal Year: \$26,530  
Fair market value: \$26,530

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Services

4. Vendor Name: Howell Liberatore & Associates, Inc.

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$9,548.51  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 50 Pennsylvania Avenue  
Address Line2: Box 999  
City: ELMIRA  
State: NY  
Postal Code: 14902  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Marketing Services to include website upgrade and print marketing material

Procurement Transactions Listing:

<p>5. Vendor Name: Hunt</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 07/25/2012  End Date: 11/30/2012  Amount: \$5,650  Amount Expended for Fiscal Year: \$5,908.01  Fair market value: \$5,650</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: Airport Corporate Park  Address Line2: 100 Hunt Center  City: HORSEHEADS  State: NY  Postal Code: 14845  Plus 4: 1019  Province Region:  Country: USA</p> <p>Procurement Description: Engineering Services for wetland delineation for Steuben County IDA Industrial Park</p>	<p>6. Vendor Name: Hunt</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 10/05/2012  End Date:  Amount: \$2,200  Amount Expended for Fiscal Year: \$2,200  Fair market value: \$2,200</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: Airport Corporate Park  Address Line2: 100 Hunt Center  City: HORSEHEADS  State: NY  Postal Code: 14845  Plus 4: 1019  Province Region:  Country: USA</p> <p>Procurement Description: Engineering Services for Steuben County Industrial Park</p>
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Procurement Transactions Listing:

7. Vendor Name: James Sherron

8. Vendor Name: LaBella Associates, P.C.

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 08/01/2011  
 End Date: 07/31/2014  
 Amount: \$50,000  
 Amount Expended for Fiscal Year: \$50,000  
 Fair market value: \$50,000

Type of Procurement: Consulting Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$2,842.07  
 Fair market value:

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 393  
 Address Line2: 7234 State Route 54  
 City: BATH  
 State: NY  
 Postal Code: 14810  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: 300 State Street, Suite 201  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14614  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Consulting

Procurement Description: Environmental Review for Wind farm

Procurement Transactions Listing:

<p>9. Vendor Name: Sullivan &amp; Leyden</p> <p>Type of Procurement: Legal Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 01/01/2012  End Date: 12/31/2012  Amount: \$10,920  Amount Expended for Fiscal Year: \$10,920  Fair market value: \$10,920</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: P.O. Box 396  Address Line2:  City: WAYLAND  State: NY  Postal Code: 14572  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>10. Vendor Name: Three Rivers Development Corporation</p> <p>Type of Procurement: Consulting Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 07/01/2011  End Date: 12/31/2012  Amount: \$36,000  Amount Expended for Fiscal Year: \$24,000  Fair market value: \$36,000</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 114 Pine Street, Suite 201  Address Line2:  City: CORNING  State: NY  Postal Code: 14830  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: To support efforts to develop energy institute for Steuben County</p>
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Procurement Transactions Listing:

Additional Comments: